

**COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
SUBSTANCE ABUSE PREVENTION AND CONTROL
HEALTH CARE REFORM READINESS PLANNING AND IMPLEMENTATION INITIATIVE**

SUMMARY OF WORK GROUP MEETING

Group: Community Education/System Capacity Building/Workforce Development

Meeting Date: Wednesday, April 13, 2011 10am – 12pm

In Attendance: Agency Participants – Selma McPherson, COD Peer Advocate; Brenda Wiewel, LA CADA; Dan George, Matrix Institute; Jamie Holes, NCADD Pomona; Karen Marder, NCADD-SFV; Ruben Rodriguez, Pueblo y Salud, Inc.; Dwayne Clements, Rio Honda Wellness; Ruth Ann Markusen, Didi Hirsch; M. Edwards, Westside Healthcare Group; James Burnett, Hero's House; Kele Stahl, Pomona Community Crisis Center.

Co-Leads from Stakeholders – Denise Shook, BHS and Cheryl Ruedi, NCADD-SGV.

SAPC Staff – Dorothy de Leon, Tony Hill, Susan Maki, Lydia Becerra, Joy Alumit, Yolanda Cordero and Wayne Sugita.

TOPIC OF DISCUSSION	DISCUSSION	TIMELINE	LEAD	ACTION NEEDED
Development of goals, objectives, and strategies	<p>Dorothy de Leon started the discussion by presenting the attached. SAPC staff assigned to the work group put it together by combining work group members' ideas from the initial meeting and strategies from SAPC's Strategic Plan that directly affected the work being done by this group. Members were invited to briefly review the document and provide comments (see the following discussion items).</p> <p>Suggested revisions were discussed. They will be incorporated into the document and presented at the next work group meeting.</p>		Dorothy	Revise Goals, Objectives, and Strategies and present the revised version at the next group meeting.
Survey	The work group decided that the draft survey developed by SAPC staff should be sent to providers. Dorothy will send the electronic file to the group members.		Dorothy	Survey sent April 13. Group members to provide feedback by April 27.

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System Capacity Building	Resources should be built into the system to facilitate services. An example is funds to provide clinical supervision.		Affects other HCR work group	
System Capacity Building	Incorporate outcome measures into the all contracts.		To be referred to Finance/Contracts Work Group	
System Capacity Building	Identify Case Management Services / Models in contracts and services etc.		Affects other HCR work group	
System Capacity Building	Identify Recovery Oriented Systems of Care (e.g. Sober living, supportive housing, transitional housing etc.)		To be referred to Benefits Package/ Continuum of Services/Standards of Care Work Group	
Workforce Development	Identify college community advisory boards and work with community colleges for potential recruitment. Partner with Higher Education.			

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Workforce Development	Identify third party biller and billable codes		To be referred to Finance/Contracts Work Group	
Workforce Development	Identify skill level for each staff with the use of Statistical Analysis System (SAS) and Statistical Package for Social Services (SPSS) Brenda Weiwei will send a document that discusses different levels of staffing which will be helpful for this work group.			
Community Education	Assist special populations understand and access the new health care system. These groups include the elderly, homeless individuals, parolees, etc.			
OTHER MATTER/S:				

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Changes to Federal Block Grant (FBG) Requirements	The group briefly discussed the newly published changes to FBG requirements and the impact on HCR.			Dorothy will send SAMHSA's press release – Completed 4/13
Next work group meeting	May 11, 2011, 10:00 a.m., SAPC headquarters.		Joy Alumit	Send agenda, April 13 meeting summary, and reminder latest one week prior to the meeting.